

NAME _____
LAST FIRST M.I.

DATE _____

EMPLOYMENT APPLICATION FORM

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUBS
OF BARRON COUNTY



**BOYS & GIRLS CLUBS
OF BARRON COUNTY**

EMPLOYMENT APPLICATION
Equal Opportunity Employer

GENERAL

NAME (Last)	(First)	(Middle Initial)	HOME PHONE NUMBER	CELL PHONE NUMBER
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OTHER NAMES USED

PRESENT ADDRESS

EMERGENCY CONTACT INFORMATION :	(Name)	(Relationship)	(Address)	(Phone)
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ARE YOU AUTHORIZED TO WORK IN THE UNITED STATES?	ARE YOU AT LEAST 18 YEARS OF AGE?	IF NOT, DO YOU HAVE A WORK PERMIT?
<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES
<input type="checkbox"/> NO	<input type="checkbox"/> NO	<input type="checkbox"/> NO

HOW WERE YOU REFERRED TO BOYS & GIRLS CLUBS OF BARRON COUNTY?

HAVE YOU BEEN CONVICTED OF, PLEAD GUILTY TO, AND/OR PLED *NOLO CONTENDRE* TO A CRIME (FELONY OR MISDEMEANOR, INCLUDING BUT NOT LIMITED TO SEXUAL OFFENDER CRIMES, THEFT, BANKING FRAUD, DRUG AND/OR ALCOHOL-RELATED OFFENSES, ASSAULT, ETC.)? If yes, please explain (state, date, court, type of crime, place of occurrence, disposition):

YES _____

NO

Note: Conviction of a crime will not necessarily disqualify you for employment. Each conviction will be judged on its own merit with respect to time and job relatedness.

POSITION APPLIED FOR

TITLE OR CATEGORY	SALARY REQUIREMENTS
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DATE AVAILABLE	WILLINGNESS TO TRAVEL? (Approximate percentage if position indicates)
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EDUCATION

SCHOOL	NAME AND LOCATION	MAJOR	GRADUATE		DEGREE
			YES	NO	
HIGH SCHOOL					
COLLEGE OR UNIVERSITY					
OTHER SCHOOLS (Graduate, technical, business, military, etc.)					

WORK EXPERIENCE

Start with current or last employer first. Do not detail duties and responsibilities if described in attached resume.

COMPANY NAME		YOUR TITLE	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			
COMPANY NAME		YOUR TITLE	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			
COMPANY NAME		YOUR TITLE	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			

Can you perform this job (as detailed verbally or in the job description) with or without reasonable accommodation?

AUTHORIZATION TO RELEASE EMPLOYMENT REFERENCE INFORMATION

I understand that Boys & Girls Clubs of Barron County will attempt to verify statements made on my application and made during my employment interview. I hereby give my permission for my former employers to answer any and all questions based upon information available to them in my prior employment records. I understand that it is possible that my prior employment records may not be accurate. Nonetheless, in consideration of BGC-BC review of this application and my candidacy for employment, I release BGC-BC and all former employers from any liability as a result of the furnishing and receiving of this reference information. I understand that my failure to sign this reference release so BGC-BC can contact references and make a full background check of my previous work history will be deemed interference with and a withdrawal of my application for employment.

_____ *Yes _____ *No (*Place your initials in the appropriate space to indicate and document your consent to this authorization.)

Signature

Date

AUTHORIZATION & UNDERSTANDING

I certify that all information submitted in this employment application form, interview, or other information is true and complete, and that I have no knowingly withheld, nor will I withhold, any information that would affect my application or employment. I understand the employer is under no obligation to consider or reconsider my application at any time and that acceptance of this application does not constitute an offer of employment. I also understand that:

Inquiry may be made with my previous employers or others (including private or government agencies) who may have knowledge of me. I authorize any such person or agency to give you all information concerning my previous employment, including but not limited to, an assessment of my job performance, ability and fitness, and/or damages that may directly or indirectly result from furnishing.

Prior to beginning work or during my volunteer employment, the employer reserves the right to require any lawful form of medical, drug, alcohol, psychological character, honesty, integrity, aptitude, skill or other test examination. To the best of my knowledge, the information herein is true and complete. I understand that falsification of this application will be grounds for elimination from further consideration, or if employed, for dismissal at any time.

SIGNATURE _____

DATE ____ / ____ / ____

CRIMINAL BACKGROUND CHECK

NAME _____

FIRST

MIDDLE

LAST

S.S. # ____ - ____ - ____

DATE OF BIRTH ____ / ____ / ____

EMAIL ADDRESS: _____

Signature

Date

EQUAL OPPORTUNITY EMPLOYER: Qualified applicants receive consideration for employment without discrimination because of age, sex, religion, marital status, race, color, creed, national origin or disability.